



Board Retreat

October 17, 2008

Call to Order

- Welcome and introductions
- Review agenda and handouts
- Mission, focus and direction

<http://www.himss.org/ASP/membershipVideo.asp>



Board Roles & Responsibilities

- Board of Directors Roster
- Chapter Annual Standard Report
- [Chapter Board Manual](#)
- Conflict of Interest agreement

HIMSS Advancement

- Seniors
- Fellows
- CPHIMS



Website

- **Telusys – New Features**

- Wiki page
- HIMSS provides up-to-date calendar events
- Can password protect areas (i.e. board)
- president@lahimss.org, sponsorshipchair@lahimss.org
(National can send membership lists to membership@lahimss.org)
- Surveys \$9.95 each “eSurveymaker”
- eNewsletter has a mail merge capability for subject line
- Ballot administration for board votes



Website - *continued*

- **Telusys –Coming Soon**
 - Produce badges or mailing labels
 - Opt out check box so member info does not go to vendors
 - Direct deposit option
 - Post Registration surveys
- **Sharepoint – all members have access**



Financial & Legal

- 501(c)(6) trade association, not charity
- IRS Publication 598 (advertising vs sponsorship)
- Liability insurance against errors & omissions
- Comprehensive General Liability recommended
- Alcohol depends on state & facility
- [Legal orientation for HIMSS chapter leaders](#)
- Chapter Bylaws (blueprint)
- Articles of incorporation (birth certificate)



Ice Breaker

Time for a TREAT !!!!!

1. Take a spoon of the candy passed around in the bowl.
2. Place in front of you.
3. *Warning....do not eat them !!!*



Ice Breaker Part 2

What is your favorite vacation destination?

What are your hobbies?

If you could be one animal what would it be?

What is something about you that most people here would not know about you?

What is your favorite book?

What has your career/work path been?

Advocacy

- Chapter advocacy program
 - www.himss.org ->News-> State HIT dashboard
- Louisiana advocacy day
 - Educate regarding HIMSS
 - Educate regarding bills & policies
- Liaison sends out contacts for legislature
- Current initiatives
 - ePrescribing (H.R. 4296/S.2408) in both houses ;just included in medicine reimbursement. 2009-2013. 2% in 2012 reduction; president threatens to veto.
 - Wired for healthcare quality act (S.1693) held up now due to security.
 - Energy & commerce HIT package HIMSS is watching (HR6357) in 110th congress now.



Membership

- Student Liaison Position
- [Membership video](#) – play at breaks between sessions
- Prospects are sent twice a year to the membership chair
- 1-866-281-7005 for chapter inquiries
- Opt in to the “chapter support program”, fee based on number of members & includes 4 national memberships to use as raffles
- Chapter Support Program researching conf call fees



Programs & Marketing

- Chapter Education Programs

- Balance talking heads with panels
- Script moderators introductions
- CPHISS approved by Juliana
- Robert Lanville (Oregon) can do entire programs
- RACI – Sam's town

- October 2007 survey topic results

LAHIMSS Conference Evaluations October 2007 Ponchartrain

Topics Checked:

Clinical Informatics	2	IT Infrastructure	4
CPR/EHR	9	IT Systems Implementation	4
CPOE	5	Legal/Legislative/public policy	5
HIPAA Privacy/Security	9	Network Infrastructure & Telecom	3
Clinical Data Rep/Data Wareh	4	Telemedicine	6
Data Disaster Plan & Rec	3	PACS	1
Master Patient Index	3	patient safety/medical errors	6
Emerging technologies	10	Reengineering & Process Improve	6
Human Factors/HCI	2	Wireless Technology	2



Wrap up

- Reference links
- <http://himsschapterleaders.org/resources/resources16.html>
- <http://www.himss.org/ASP/membershipVideo.asp>

