

LA Chapter of HIMSS
Board of Directors

Meeting Agenda
FY2009-2010
Friday, July 17, 2009
Conference Call
2:00-3:00PM

- Jeanie Berg
- Claudia Blackburn
- Errol Labat
- Michelle Martin
- Dr. Larry Flake

- Maggie Dowies
- Karen Zeicker
- Paul Kirk
- Shelly Kirkland
- Chris Williams

- Claude Younger
- Angela Kennedy
- Terry M. Evans
- David Moody
- Chad Cothorn

General Business

1. Welcome
2. Secretary's Reports – Claudia Blackburn

Last month's minutes have been posted.

3. Treasurer's Report – Errol Labat

June 2009 Financial Report – Errol

▪ **Income & Expense Summary**

	June	YTD
Revenue	\$ 671	\$22,508
Expenses	<u>(\$9,940)</u>	<u>(20,753)</u>
Gain/ (Loss)	(\$9,269)	\$ 1,755

▪ **Cash Account Summary**

Jun Statement (06/19)	\$39,734
May Statement (05/21)	<u>\$39,261</u>
Gain / (Loss)	\$ 473

▪ **Current Balances (07/16)**

Checking Account	\$27,578.70
Savings Account	<u>\$10,530.70</u>
Total Cash	\$37,632.40
A/R	\$250

- The May detailed financial statement sent to all board members earlier this week.
- Significant Revenue included
 - \$420 HIMSS Dues
 - \$250 Regional Exhibitor Fees
- Significant Expenses included:
 - \$2,698 Regional Conference Fees
 - \$5,807 Regional profit share for MS Chapter
 - \$405 Board Travel and Lodging

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- \$205 Board Meeting Lunch Expense
 - Errol met with the Bank representative at CHASE to discuss alternative options to the low interest Savings Account at paying .10% APY. We will have \$18 to \$20,000 to move to an interest account. A 9 month CD pays 1.10% which would be approximately \$165 in interest for 9 months but limits liquidity. Current rate on savings will yield about \$1.80 over 9 months. Suggest moving \$10 to \$12,000 in a CD and leaving about \$7,000 in Savings for liquidity. Board OK?
 - Errol will begin work on Year End reports, Financial Review, and Tax filing memo for the past fiscal year. We do not have to file a full return because we didn't exceed \$25,000 in revenue.
 - Recap of Regional call on Wednesday:
 - Everyone satisfied with the final financial report and profit share for each Chapter.
 - The DFW Program Chair has started identifying potential locations for the 2010 facility in Dallas
 - They are looking at available dates in late April early May.
 - Regarding additional Chapters discussed OK, AR, AL and Austin. Stephanie said AR was teaming up with TN and KY for a regional. After discussion we agreed that Austin was a logical choice given the location. AL distance is a concern.
 - Becky (MS) has a board meeting next week to see if they are interested but wants more commitment to support the planning and event. We will consider OK if MS opts out or Austin doesn't accept.
 - Stephanie will organize a final meeting in mid August to kick off the planning for 2010 then transition the planning coordination to DFW.
 - Stephanie will send us contact information for an independent meeting planner who has worked with other HIMSS Chapters. Pricing is reasonable and can be negotiated based on support wanted.
 - Sam's Town billing settlement has not been finalized. Errol agreed to follow up one last time for the \$300+ refund owed. It was factored in the settlement so DFW will get the full refund.
 - Stephanie nominated the planning team of the Regional for the Spirit of HIMSS award and we were selected. Notification and additional information will be forth coming.
4. Technology Chair- Website Report
- Board members will be updated on the website
 - Placeholder for new jobs will be researched to see if it can be added to lahimss.org

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5. October Social – Terry Evans
 - Baton Rouge October (26th) social perhaps at DeAngelo's on Jefferson prior to Greg Frost HIPAA/EHR conference.
 - Three presentations: emerging technologies, MS dynamics and another
6. Membership-Chris Williams - absent
7. Newsletter Chair-Karen Zeicker- absent
8. Communications Chair- Report - Paul Kirk - absent
9. RHIO Report – Chad Cothorn
 - This is now called the HIE roundtable (not RHIO).
 - Yesterday's meeting was more housekeeping
 - See shared document on Continuity of Care
 - There will be educational sessions that Chad will share with the board
10. New Graduate Report-Maggie Dowies
 - FACEBOOK group has been created
 - All agreed that we should pay for advertising in this group
 - Errol to send the link to Dr. Phil Calliouet/ULL and Claudia to send the link to Dr. Sonja Patton/LSU
11. Discussion
 - Medical Society Meeting, New Orleans-Jeanie Berg - absent
 - HIPAA/EHR Conference – Angela Kennedy – all agreed we would sponsor Greg Frost's conference again this year by passing on his advertising (Oct. 27th)
 - Media Alert: Reserve, LA – Angela Kennedy
12. Meeting Wrap Up
 - Action Items for next meeting
 - Next Meeting- Friday, August 21, 2009