

LA Chapter of HIMSS
Board of Directors

Meeting Minutes
FY2010-2011
Friday, July 16, 2010
2:00 PM

Maggie Dowies
 Claudia Blackburn
 Paul Kirk
 Shelly Kirkland
 Chris Williams

Claude Younger
 Angela Kennedy
 Terry M. Evans
 David Moody
 Chad Cothorn

Brenda Ikerd
 Errol Labat
 Michelle Martin
 Jenny Smith
 Dr. Antti Maran

Call To Order – Shelly Kirkland 2pm

1. Secretary's Reports - Claudia Blackburn
June's minutes are posted to the lahimss.org website.
2. Treasurer's Report - Michelle Martin
Financial Report for June (Fiscal Year End) - Errol provided the following monthly financial report

▪ **Income & Expense Summary**

	June`	YTD
Revenue	\$ 8,942	\$91,460
Expenses	<u>(18,303)</u>	<u>(89,326)</u>
Gain/ (Loss)	(\$ 9,361)	\$ 2,134

▪ **Cash Account Summary**

June Statement (06/21)	\$48,952
May Statement (05/21)	<u>\$96,989</u>
Gain/(Loss)	(\$48,037)

▪ **Current Balances (07/14)**

▪ Checking Account	\$11,410.71
▪ Savings Account	<u>\$26,079.10</u>
▪ Total Cash	<u>\$37,489.81</u>
▪ A/R	None

- The June detailed financial statement was sent to all board members earlier this month.
- Significant Revenue included
 - \$8,498 Regional Sponsor Fees
 - \$ 441 Chapter Membership Dues
- Significant Expenses included:
 - \$17,190 Regional Conference Expenses
 - \$ 1,034 Board related expenses
- The regional financials were closed prior to year end and each supporting Chapter received \$3,055.00 as a revenue share. All the checks have been distributed. IF anyone would like to review the final financial report please let Errol know.

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- The year end and new fiscal year budget planning reports have been put together and forwarded to Stephanie at National. The annual financial assessment document is prepared and ready to be sent in once Angela, Shelly and Michelle are able to get their signatures on record with CHASE.
 - Errol has contacted Roy Hebert about our 2010 tax return. Roy will put the return together for us and have it ready for the Nov 15 deadline. Errol need to pull some Quicken reports and put together a CD with our 2010 files to submit to Roy later this month or in early August.
 - Errol purchased and delivered the board approved \$100 gift card to Mr. Clint Prescott in appreciation for his independent financial review or our bank account reconciliations each month for the past two years.
 - Errol will be producing Fiscal 2009-10 Summary CDs for Angela, Shelly and National HIMSS within the next 30 days. Any board member interested in having a copy should let Errol know.
3. Technology Chair Report (Errol)
- Have not received further notice on the upgrade of our Chapter Website from Telusys. Errol will check with Stephanie Serra to see if she has any additional information.
 - Once the board roster is updated for our new Members we will need to submit the information to Telusys to update our board member listing on the Website.
4. Technology Chair- Website Report : Errol Labat
5. Fall/Spring LAHIMSS conference - Terry Evans (absent)
6. Membership-Chris Williams (absent)
7. Newsletter - Maggie Dowies
- Waiting on Angela for template information
8. New Graduate Report-Maggie Dowies
- Discussed how to apply for local/national membership via www.lahimss.org
 - Maggie reported these department heads:
 - ULL – Carol Venable
 - Delgado - Jackie Jones
 - Angela will get scholarship info out to the board for a vote next meeting.
9. Student Scholarships- Angela Kennedy (absent)
10. RHIO Report – Chad Cothorn

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- Addition of Jenny Smith to the board!
- Will be in Chicago with Shelly next week for the HIMSS chapter workshop

11. Communication-Paul Kirk

- No updates

12. Advocacy- David Moody

- No information on how to be an advocate; Chad and Shelly to get info from National

13. 2010 Annual Report

- by next week from Angela per Shelly

14. Meeting Wrap Up

- Action Items for next meeting
- Work on membership letter needed between Shelly & Chris Williams
 - Oct 2010 = Social in the Northshore area
 - April/May 2011 = Social in the Alexandria area
 - Oct 2011 = Conference at Pontchartrain Center in N.O. on Meaningful Use (vendors mentioned include Axolotl & MaxIT)
- Next Meetings:

Board Meeting		
Date	Place	Time
20-Aug-10	Conference call	2:00-3:00
17-Sept-10	Conference call	2:00-3:00
October Fall Leadership Summit	TBD	
19- Nov-10	Conference call	2:00-3:00
21-Jan-11	Conference Call	2:00-3:00
18-Feb-11	Conference call	2:00-3:00
18-March-11	Conference call	2:00-3:00
15-April-11	Conference call	2:00-3:00
20-May-11	Conference call	2:00-3:00
17-June-11	Face to Face Meeting	TBD