

**LA Chapter of HIMSS
Board of Directors**

**Meeting Agenda
FY2009-2010**

June 19, 2009 (Face to face) 11am – 2:00pm

✓ Jeanie Berg □ Chris Williams ✓ Claudia Blackburn ✓ Angela Kennedy
✓ Errol Labat ✓ Paul Kirk □ Terry M. Evans □ Dr. Larry Flake

1. Welcome

President: Angela Kennedy; Past President: Jeanie Berg; Treasurer: Errol Labat

National

- EOY – Reports – Jeanie(Region Report) / Claudia/ Errol
- YTD Financial & Audit – Errol
- Chapter leaders workshop-July 23-24, 2009 in Chicago
 - Angela is going. We don't have a president elect yet to join her

LAHIMSS

- Website Update
 - Discussed use of Arpan Gurjar with La Tech Technology who has offered to help with the website per Angela. Errol to handle technology for now though.
 - Errol to remove current conference invite when complete
 - Errol to update board members
- HIT Survey: Errol
 - Errol put Link for survey monkey on lahimss website
 - Paul communicate to members to take the survey
- HIMSS Chapter Support – good for another year; all agree to keep
- Board Members
 - Errol proposal: 10 board members with 3 1-year floating positions to allow others to try out.
 - There is no change to the bylaws needed
 - Dr. Prerna could be RHIO chair if Chad is not interested per Angela
 - Michelle Martin from tech could be the new treasurer
 - Errol will take over technology
 - Maggie can be the graduate student liaison
 - David Moody nomination from Terry accepted
 - Shelly Kirkland from Shriners is interested in joining the board
 - Jeanie to contact Willis Knight to see if any want to join the board
 - Claudia to contact Chad Cothorn as RHIO Liaison
- Strategic Planning
 - Awareness of LAHIMSS by the State
 - Revenues have increased due to a successful conference
 - Succession planning goal
 - If a board member cannot pay their HIMSS National dues then they can request for LAHIMSS to pay for those dues. Motion passed.
 - HIMSS National Registration fee would be paid for President, President Elect and two outstanding board members. Motion passed.

**LA Chapter of HIMSS
Board of Directors**

- 2010 Budget
- 2010 Southern Regional - Planning
- October Fall Leadership Summit –TBD-Dates/Times/location
 - In conjunction with Falls social. Perhaps with Nichols (per Terry)
 - Invite new board members

General Business

2. Secretary's Reports – Claudia Blackburn
3. Treasurer's Report – Errol Labat

May 2009 Financial Report - Errol

▪ **Income & Expense Summary**

	May	YTD
Revenue	\$13,872	\$21,697
Expenses	<u>(849)</u>	<u>(10,805)</u>
Gain/ (Loss)	\$13,023	\$10,892

▪ **Cash Account Summary**

May Statement (05/21)	\$39,734
Apr Statement (02/23)	<u>25,893</u>
Gain / (Loss)	\$13,841

▪ **Current Balances (06/17)**

Checking Account	\$29,526.41
Savings Account	<u>\$10,052.91</u>
Total Cash	\$39,579.32
A/R	\$1,750

- The May detailed financial statement sent to all board members earlier this week.
- Significant Revenue included
 - \$11,750 Sponsorship Fees
 - \$180 HIMSS Dues
 - \$755 Registration Fees
 - \$1000 National HIMSS Conference Support
- Significant Expenses included:
 - \$387 Regional Door Prizes
 - \$285 Regional registration refunds
 - \$150 Gift Card for Stephanie Serra
 - \$90 Board member hotel stay for Regional
- Errol reported each Chapter will clear just over \$5,900 for the regional. We are waiting on word from Sam's Town regarding a couple of bill issues so we can finalize the exact settlement numbers. Special thanks to Terry for his work in picking up additional sponsors during the three weeks prior to the conference.

LA Chapter of HIMSS Board of Directors

- Errol received notification from National HIMSS that they received a letter confirming the consolidation of our two Employer Identification Numbers. Information Regarding the consolidation is stored in the FY 2008-09 files for LA Chapter.
- 4. Technology Chair- Website Report
- 5. Advocacy Report – Jeannie Berg
 - Advocacy Day is 9/22/9 where Jeanie could go to DC
 - Board approved to pay for Jeanie's expenses for DC to prepare for BTR day
- 6. Membership – 150 members
- 7. Newsletter Chair-Karen Zeicker – to give to Errol to post on the website
- 8. Communications Chair- Report - Paul Kirk (requesting feedback from HIMSS workshop)
 - Can Telusys import a large database of email addresses for communications?
 - Is there a graphical design company to help us from HIMSS?
 - Need new HIMSS logo (hard to work with the current one we have – it is huge)
- 9. Meeting Wrap Up
 - Action Items for next meeting
 - Need a Spring Meeting or S.Regional HIMSS
 - Baton Rouge Social
 - Lake Charles in October (Terry has plans)
 - Meeting's Dates

Board Meeting		
Date	Place	Time
17-July-09	Conference call	2:00-3:00
21-Aug-09	Conference call	2:00-3:00
18-Sept-09	Conference call	2:00-3:00
October Fall Leadership Summit	TBD	
20- Nov-09	Conference call	2:00-3:00
15-Jan-10	Conference Call	2:00-3:00
19-Feb-10	Conference call	2:00-3:00
19-March-10	Conference call	2:00-3:00
16-April-10	Conference call	2:00-3:00
21-May-10	Southern Regional	TBD
18-June-10	Face to Face Meeting	TBD