

**Meeting Minutes**  
**May 16, 2008**  
**Conference Call**  
**2:00pm-3:00pm**

√Jeanie Berg	√Tony Sun MD	□ Douglas Menefee	√ Claudia Blackburn
√Susan Melsheimer	□ Angela Kennedy	√ Errol Labat	√ Paul Kirk
√Terry M. Evans	√Bach Nguyen	□ Chris Belmont	□ Dr. Larry Flake
√Chris Williams	√ Robert Clowers	□ Keith Schexnayder	

**1. President's Report-Jeanie Berg**

• **Board member positions to be assigned**

- Need newsletter chair position

• **LaHIMSS Social Events-Terry**

- 35 have registered for May 29th
- Shreveport will be a big deal - major players: Meditech, McKesson, etc
- CDW to be refunded
- Mark Grey - no charge but 10 minutes on the docket and roll over to Shreveport
- Door prize is a cell phone booster (for a car with an antenna) at \$300 value that EMC is handling
- Errol suggested the Courtyard Marriot at Pecanland Mall for overnight stay May 29th in Monroe. Exit I20 at Garrett Road.
- Susan will finish newsletter to hand out at the event.

**Position Update - Dr. Sun**

- Effective May 30th Dr. Sun is resigning from LHCR as Medical Director - has accepted a position in Kansas City. Dr. Sun is resigning from LAHIMSS as well. Wishes us well and keep the momentum going! Starts June 2nd in his new position. Region market United Health Medical Director. Has been the Medicare QIO for 9 years.

**2. Secretary's Reports - Claudia Blackburn**

Minutes are current on LAHIMSS.org

**3. Treasurer's Report - Errol Labat** Financial Report (April) - Errol provided the following monthly financial report:

▪ **Income & Expense Summary**

	<b>April</b>	<b>YTD</b>
Revenue	\$ 83	\$22,440
Expenses	<u>(694)</u>	<u>(19,156)</u>
Gain/ (Loss)	\$ 611	\$ 3,284

▪ **Cash Account Summary**

April Statement (04/21)	\$28,295
March Statement (03/21)	<u>\$28,127</u>
Gain / (Loss)	\$ 168

▪ **Current Balances (05/15)**

▪ Checking Account	\$10,477.54
▪ Savings Account	<u>\$17,423.57</u>
▪ <b>Total Cash</b>	<b>\$27,901.11</b>
▪ A/R	\$600.00

- The April detailed financial statement was sent to all board members earlier this month.
- Significant Revenue included
  - \$ 80.00 Membership Dues
- Significant Expenses included:
  - \$659.33 A/V expense for Fall 2007 Conference
- Two of the three vendors have paid. Errol has sent a follow-up reminder to the GE representative.
- Errol was contacted again by Carla Mazique of the BR River Center. They are trying to reconcile the eHealth invoice of \$19,856.85 to our final payment of \$11,132.82. The final payment was based on the original quote with an expected attendance of 300 people. We had about 160 attendees day one and 100 day two so Mike Stagg and I thought it was unreasonable the amount should be \$8,700 higher than the quote when we had 140 attendees less day one and 200 less day two. No documentation was left by the previous administration so Errol will work with Carla to try to resolve based on documentation we have. Errol will keep the board posted.

4. **Technology Chair- Website Report-Bach Nguyen** (No Report requested)

5. **Advocacy Report - Dr. Larry Flake Update** (Absent)

6. **Membership Chris Williams** (No Report requested)

7. **Newsletter Chair-Susan Melsheimer - Updates on website**  
Newsletter will go out including the May 29<sup>th</sup> invite

8. **Communications Chair- Report - Paul Kirk** (No report requested)

9. **Meeting Wrap Up**