

LA Chapter of HIMSS Board of Directors

Meeting Minutes
April 27, 2007
Conference Call
2:00 – 3:00

✓ Terry M. Evans (985) 637-5662	□ Claude Younger (225) 235-4388	□ Douglas Menefee (337) 326-4204
✓ Jeanie Berg (318) 347-6454	□ Chuck Butterfield (318) 765-9086	□ Tony Sun MD (225) 926-6353
✓ Claudia Blackburn (225) 765-8285	□ Susan Melsheimer (225) 765-8948	✓ David Graser (504) 349-2375
✓ Errol Labat (225) 936-7310	✓ Paul Kirk (225) 924-8306	□ Dr. James Nelson (985) 230-7755
□ Bach Nguyen (985) 230-6676	✓ Keith Schexnayder (225) 317-2226	□ Chris Belmont (985) 956-0303

1. Paper work to National
 - Chapter Reporting – Jeanie
 - Financial & Audit – Errol
2. Financial Report for February – Errol provided the following monthly financial report:

- **Income & Expense Summary**

	February	YTD
Revenue	\$ 1,236	\$20,483
Expenses	<u>(1,317)</u>	<u>(14,326)</u>
Gain/ (Loss)	\$ (81)	\$ 6,157

- **Cash Account Summary**

Jan. Statement (01/23)	\$22,488
Feb. Statement (02/22)	<u>22,388</u>
Gain/(Loss)	\$ 100

- **Current Balances (02/22)**

▪ Checking Account	\$10,360.40
▪ Savings Account	<u>\$12,127.27</u>
▪ Total Cash	\$22,487.67
▪ A/R	None

- The February detailed financial statement was sent to all board members earlier this month.
- Revenue included
 - \$640 HIMSS Membership Dues
 - \$570 Conference Vendor Fees
- Significant Expenses included:
 - \$1,000 HIMSS Foundation Scholarship
 - \$106.00 Corporation filing fees
 - \$95.00 HIMSS Webinar Expense
- Membership revenues collected to date is \$2,740 representing 122 members. Our latest membership count is 179. We have an unpaid revenue balance of \$1,140.
- The settlement has been worked out for the eHealth conference and we received a final check for \$1,565.69. Our net revenue total for eHealth was \$3,601.08.
- LA HIMSS is now registered as a foreign corporation with the Secretary of State in LA. Errol provided Terry and Jeanie with a scanned copy of the official registration papers. If any other board members would like a copy let Errol know.

LA Chapter of HIMSS Board of Directors

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- CPHIMS award
- 3. LaHIMSS WebSite Updates
 - Add HIMSS Summit07 & HIMSS08 info
 - Add TechSouth Info
- 4. Info on Techsouth – Doug
 - Who What When & Where
 - Speakers for healthcare track: Jed Bush
 - Keith, Errol, Jeanie, Doug, Terry to determine how to split the revenues-maybe;very soon...
 - May 7-9th at the Cajun Dome
- 5. HIMSS Summit in San Diego - Terry
- 6. General Business
 - 2008 Board Members
 - Claude will not be on the board and neither will Chuck so membership and advocacy are open positions.
 - Susan stays on newsletter.
 - Errol stays on treasurer.
 - Claudia stays on secretary.
 - Bach stays on technology.
 - Paul remains communication chair.
 - Doug to stay as an at-large member
 - Chris nominated for membership chair
 - Keith remains sponsorship chair
 - Terry to be program chair and past president
 - Jeanie to be president
 - Dr. Nelson is retiring
 - Openings : advocacy, membership and at large – Terry to send release to Paul to send to prospective board members
 - May 2007 - President-elect training - Jeanie
- 7. Meeting Wrap Up
 - Action Items for next meeting
 - Next Meeting's Dates

October 20 – Conference Call	October 26 – Conference Call
November 17 – Conference Call	December – None
January 19 – Conference Call	February 19 th & HIMSS National Feb 26 th - Mar 1st
March 16 – Face-to-Face	April 27 – Conference Call
May – None	June – Conference Call