

**LA Chapter of HIMSS
Board of Directors**

**Meeting Minutes
Friday, April 16, 2010
Conference Call
2:00-3:00PM**

<input type="checkbox"/> Jeanie Berg	<input type="checkbox"/> Maggie Dowies	<input type="checkbox"/> Claude Younger	<input checked="" type="checkbox"/> Claudia Blackburn
<input type="checkbox"/> Angela Kennedy	<input checked="" type="checkbox"/> Errol Labat	<input type="checkbox"/> Paul Kirk	<input type="checkbox"/> Terry M. Evans
<input checked="" type="checkbox"/> Michelle Martin	<input checked="" type="checkbox"/> Shelly Kirkland	<input type="checkbox"/> David Moody	<input type="checkbox"/> Dr. Larry Flake
<input type="checkbox"/> Chris Williams	<input checked="" type="checkbox"/> Chad Cothorn		

Call To Order – Shelly Kirkland – 2:09pm

- Secretary's Reports – Claudia Blackburn
 - Minutes have been approved & posted for March
- Treasurer's Report – Errol Labat provided the following monthly financial report:

▪ **Income & Expense Summary**

	March	YTD
Revenue	\$ 8,577	\$28,141
Expenses	<u>(1,575)</u>	<u>(6,125)</u>
Gain/ (Loss)	\$ 7,002	\$22,016

▪ **Cash Account Summary**

Mar Statement (03/19)	\$49,415
Feb Statement (02/22)	<u>\$45,078</u>
Gain/(Loss)	\$ 4,337

▪ **Current Balances (04/14)**

▪ Checking Account	\$31,188.90
▪ Savings Account	<u>\$31,067.69</u>
▪ Total Cash	\$62,256.59
▪ A/R	\$11,250

- The March detailed financial statement was sent to all board members earlier this month.
- Significant Revenue included
 - \$ 8,135 Regional Sponsor Fees
 - \$ 440 Chapter Membership Dues
- Significant Expenses included:
 - \$ 925 Reimburse Shelly for HIMSS Leadership Trip
 - \$ 625 Renew Annual HIMSS Support Contract
- Errol will be meeting with Michelle Martin next Friday (4/22) to review the Treasurer function and documentation.
- Errol has confirmed that LA HIMSS is registration and fee with State of LA has been processed and we are now in Good Standing. They no longer provide certificates unless you pay an additional \$22 fee. Errol can provide a printed copy if any of the board members need it.
- We will need to file a tax return for this fiscal year because our revenues will exceed the \$25,000 threshold. Errol will

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notify Roy Hebert a local CPA that assisted with our filing in 2005. The tax return is due by Nov 15, 2010.

3. Technology Chair Report (Errol)

- No updates to report this month.

4. Southern Chapter Regional 2010

- The calls are now weekly with next call Tue (4/20). The Agenda is about 95% complete and is now posted on the Website.
- Claude Younger's presentation was selected and he will be presenting at the Conference representing the LA Chapter.
- All the top sponsorship levels have been sold and attendee registrations are around 75. We are running significantly ahead of the registration pace for last year.
- Six Amazon Kindle Readers have been order and will be delivered to Tom Shubnell in Dallas. The plan is to give one at lunch each day, 1 at the Social, and 3 at the end of the Regional and you must be present to win. We would like the President or other officer of each Chapter to present their respective Kindle units.
- For LA HIMSS Terry, Chad and Claude are planning to attend. Who else is planning to attend?
- For the Regional we have 36 vendors committed to 37 sponsor/exhibitor slots:

- Sequoia (1/1)	\$5,000	IBM
- Redwood (6/6)	\$2,500	
- Cypress (10/10)	\$1,500	
- Red Cedar (17/40)	\$ 750	
- Social (1/4)	\$1,000	
- Lanyard (1/1)	\$ 500	
- Event Bag (1/1)	\$1,200	
- Weekly calls continue. Agenda is 95% complete. 79 registered.
- Door prizes – 6 Amazon Kindles.
- Chad will be there to introduce speakers or help with registration.
- Terry Evans & Claude Younger will be attending as well.

5. Exhibitor/Vendor Update: Southern Regional – Terry Evans (see above from Errol)

6. Membership-Chris Williams

7. Newsletter:

Information received from Jenny Smith (LHCQF). What other information do you want to include in the Newsletter? Information should be received by April 23, 2010 to be included. Errol has a banner header and a link to the site to add.

8. Communications Chair- Report - Paul Kirk (absent)

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9. RHIO Report – Chad Cothorn
 - HIE news has been mostly around the HIE Grant awards that were awarded to 56 states / territories last month.
 - HIE Roundtable call yesterday to discuss these awards. Gerry Hinkley from Pillsbury Winthrop Shaw Pittman was the guest speaker. The full presentation was recorded and will be available next week on the HIMSS website at [HIMSS HIE Roundtable Sessions](#)
 - In addition to the \$10.6 million dollar grant for HIE, LHCQF also received a \$6.2 million competitive grant award to establish Regional Extension Center (REC) which will provide assistance to physicians in adopting and utilizing electronic health records by providing guidance on vendor selection, group purchasing, project management assistance, and workflow redesign.
 - Jenny Smith and LHCQF sent us an article to post on the website which gives info on both the HIE and REC grants.
 - The next phase for LAHIE will be to develop their strategic plan for HIE adoption. They have 6 months to submit this plan to the ONC for approval.
 - Louisiana Academy of Family Physicians (LAFP) and LHCQF are holding a EHR educational Seminar next Friday in Lafayette. LAHIMSS is a sponsor for this event.
 - Laquita Bowers sent an invite to Michelle for May 5th on LAHIE that Chad will review for possible attendance.
10. Advocacy Report – Jeanie Berg (absent)
11. New Graduate Report-Maggie Dowies (absent)
12. Meeting Wrap Up
 - Action Items for next meeting
 - FMOLHS is now a HIMSS affiliate. Claudia will report on how this works both from FMOLHS and HIMSS next meeting. Tulane is the only other HIMSS affiliate in Louisiana per HIMSS.
 - Next Conference Call: May 21, 2010

Addendum

4/26/2010: 12 board members approved the following purchase via email vote including: Kirk, Younger, Blackburn, Berg, Evans, Kirkland, Cothorn, Kennedy.

LAHIMSS BOD,

I propose that we purchase a LA HIMSS Treasurer laptop and software to facilitate the transfer of the treasurer position when the new officer takes over. In doing so, they can simply transfer the laptop with all the financial files already on it. It will facilitate the transition much more easily and without having to copy and load a lot of files and install software to support. The laptop would only need to support Quicken, Internet Access and need Word and Excel for the Treasurer. Errol has done a little shopping and identified several laptops units for around \$500. We would need to purchase the basic MS Office so we are probably looking at a couple hundred dollars more. Michelle and Errol have met and both agree this will ease transition. When a new treasurer replaces Michelle the laptop will continue to be transferred with files and data ready for use. I move we purchase a laptop and software to support the treasurer's position. Please respond with your vote by Tuesday, April 27 no later than 5:00 PM.

Thanks. Angela Kennedy