

**LA Chapter of HIMSS  
Board of Directors**

**Meeting Agenda  
FY2009-2010  
Friday, March 19, 2010  
Conference Call  
2:00-3:00PM**

Jeanie Berg  
 Claudia Blackburn  
 Errol Labat  
 Michelle Martin  
 Chris Williams

Maggie Dowies  
 Angela Kennedy  
 Paul Kirk  
 Shelly Kirkland  
 Chris Williams

Claude Younger  
 Chad Cothorn  
 Terry M. Evans  
 David Moody

**Call To Order – Angela Kennedy**  
Called to order at 2:05pm

1. Secretary's Reports – Claudia Blackburn

2. Treasurer's Report – Errol Labat

Errol is preparing to transfer the treasurer duties to Michelle at the end of the fiscal year. Errol and Michelle will meet in April. Submitted the paperwork for our foreign corporation status in Louisiana - paperwork has been filed and we are awaiting confirmation of receipt.

▪ **Income & Expense Summary**

	<b>February</b>	<b>YTD</b>
Revenue	\$10,856	\$19,665
Expenses	<u>( 65)</u>	<u>(4,550)</u>
Gain/ (Loss)	\$10,791	\$15,014

▪ **Cash Account Summary**

Feb Statement (02/22)	\$45,078
Jan Statement (01/25)	<u>\$33,212</u>
Gain/(Loss)	\$11,866

▪ **Current Balances (02/18)**

▪ Checking Account	\$27,906.95
▪ Savings Account	<u>\$21,066.05</u>
▪ Total Cash	\$48,973.00
▪ A/R	\$7,450

▪ The January detailed financial statement was sent to all board members earlier this month.

▪ Significant Revenue included

- \$10,715	Regional Sponsor Fees
- \$ 140	Chapter Membership Dues

▪ Significant Expenses included:

- \$ 65	Annual Fee for Private Mail Box at OLOL
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▪ Errol transferred \$10,000 from checking to savings to draw some extra interest until the money is needed to start paying for Regional expenses.

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- Errol is working on Treasurer Documentation in preparation for the transition to Michelle Martin next fiscal year. Errol and Michelle will be meeting in late April when Michelle is in Baton Rouge for another meeting.
- Errol submitted the annual paper work and \$25.00 fee for renewing our Foreign Corporation status with the LA Secretary of State Office last week.

### 3. Southern Chapter Regional 2010

- The monthly call was held Tue (3/16). Things are continuing to progress along very well with good participation by all Chapters. The calls are now increased to every two weeks as we are within 2 months of the Regional. The next call is Tue (3/30).
- In order to accommodate some additional speakers the planning team decided to add a third option for the concurrent sessions on Friday (5/14). They are in the process of notifying speakers to confirm participation.
- A decision was made to add two additional Redwood sponsors at \$2,500 since we now have 6 Chapters participating and a fifth vendor interested in the Redwood level.
- The planning team discussed door prizes and agreed that we will give away six electronic Kindle Readers, pending the approval of participating Chapter boards. The cost will be \$259.00 each. The LA Chapter board will need to approve. If all boards approve Errol will order and pay for the units and have them shipped to Tom Shubnell in Dallas.
- For the Regional we have 18 vendors committed to 19 sponsor/exhibitor slots:

- Sequoia (1/1)	\$5,000	IBM
- Redwood (4/6)	\$2,500	
- Cypress (6/10)	\$1,500	
- Red Cedar (7/40)	\$ 750	
- Lanyard (1/1)	\$ 500	
- Event Bag (1/1)	\$1,200	
- Errol sent out directions to board members for registering for the conference with a special code that bypasses fee charges. IF you need the information please notify Errol.

### 4. Technology Chair- Website Report – Errol Labat Stephanie did some cleanup on the site.

#### Regional Conference Update – Errol Labat

Regional team met this past Friday. The next call is March 30<sup>th</sup>, biweekly for now. As the date gets close this will move to a weekly meeting. The response to call for presentations was very good so additional concurrent sessions were discussed Friday and an additional room is available so a third track will be added.

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Two additional Redwood sponsors (\$2500 level) have been added. Discussed door prizes, Amazon kindle was chosen at \$259. Board approval unanimous; no objections. DECISION MADE

Errol sent instructions out to board members who are attending as registration is waived.

Terry sold the 6 Redwoods. There is room for 56 vendors in the exhibit hall. Tom is handling spacing but Terry has a grid of sponsors on the sharepoint site.

5. **Spring Social – Terry Evans** Using May event instead. Terry is working on a fall social and has 3 vendors interested, possibly Lake Charles but there is more interest in New Orleans. All agreed on New Orleans. Terry to send out a list for tasks that the board can assist with.
6. **Membership-Chris Williams** 172 members (additional 4 from last meeting).
7. **Newsletter** No one is dedicated to the newsletter yet. If we have any updates, send to Angela for now and she'll work with a student to get something out. The board should have updates to Angela by April 1<sup>st</sup>. ACTION ITEM
8. **Communications Chair- Report - Paul Kirk** Shelly has two surveys for chapter leaders and chapter members - discussed how to get to members. Paul to assist via communication email box on the website. Shelly to send the link to Paul. All members should participate in the survey when they receive it.
9. **RHIO Report – Chad Cothorn** Louisiana received a 10.6 million grant award. Jenny Smith announced that we received the official award notification from HHS today for the \$10.6 M HIE grant. We're one step closer to exchanging health information statewide in Louisiana! Jamie Welch presented this at HIMSS10.
10. **HIT/ARRA Update – Jenny Smith** 10.583 million was awarded to build a statewide HIE. No more than 1 million can be spent on planning. We owe Office of National Coordinator a strategic plan and operational plan on governance, technical & Infrastructure, legal and policy. There is a 2 day planning coming. Once plans approved by ONC, implementation starts. This is a 4 year plan. Approach is to leverage investments already made in LA such as La. Rural HIE in North Louisiana (Jaime Welch) or the Bayou Teche community exchange. Any EHR in a physician practice should be able to exchange information.

Jenny would like as many involved in this as possible. How to exchange with Texas or Mississippi if we have another Katrina - voices needed. Terry voiced a desire for involvement as he has done predictions. Angela will send the board roster out with title to Jenny. ACTION ITEM

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The grant does not include training and education for the state. Those grants will be announced this month. Angela asked for a summary to post on our website and in the newsletter. Jenny has a press release that went out Tuesday by their communications director thus will draft something more specific than the high level press release (by April 1).

11. Advocacy Report – Jeanie Berg (Unable to attend)
12. New Graduate Report-Maggie Dowies (Unable to attend)
13. Meeting Wrap Up
  - Action Items for next meeting
  - Angela sent out information for a free webinar.
  - Next Conference Call: April 16, 2010  
(Led by Shelly Kirkland)