

LA Chapter of HIMSS Board of Directors

Meeting Agenda
FY2007-2008
Nov 16, 2008- Conference call
2:00pm

- | | | |
|------------------------------------|------------------------------------|----------------------------------|
| ✓ Jeanie Berg (318) 347-6454 | □ Tony Sun MD (225) 926-6353 | □ Douglas Menefee (337) 326-4204 |
| ✓ Claudia Blackburn (225) 765-8285 | ✓ Susan Melsheimer (225) 765-8948 | □ David Graser (504) 349-2375 |
| ✓ Errol Labat (225) 936-7310 | □ Paul Kirk (225) 924-8306 | ✓ Terry M. Evans (985) 637-5662 |
| □ Bach Nguyen (985) 230-6676 | □ Keith Schexnayder (225) 317-2226 | □ Chris Belmont (985) 956-0303 |
| □ Dr. Larry Flake (318) 212-3810 | ✓ Chris Williams (225) 938-8905 | □ Robert Clowers (318) 251-6319 |

1. Presidents report
 - Conference update
 - Social Events tentatively set for Shreveport in April; and Monroe in May. Thursday night so those out of town can drive in.
 - Try to get sponsors for this social event. Plan on 50. Terry will provide music.
 - Tote Bags – give away nice ones at the social
 - HIMSS 2008 – community open house plans. Jeanie & Terry plan to go to HIMSS 2008.
 - CME chair
2. President Elect-Dave Graser (report not given)
3. Secretary-Claudia Blackburn October's report is on the website.
4. Treasurer - Errol Labat - Financials Report for October

▪ **Income & Expense Summary**

	October	YTD
Revenue	\$ 4,860	\$ 5,762
Expenses	<u>(8,428)</u>	<u>(8,967)</u>
Gain/ (Loss)	(\$ 3,568)	(\$3,205)

▪ **Cash Account Summary**

September Statement (09/24)	24,695
October Statement (10//22)	<u>28,438</u>
Gain/(Loss)	\$ 3,743

▪ **Current Balances (11/14)**

▪ Checking Account	\$ 9,809.34
▪ Savings Account	<u>\$15,341.77</u>
▪ Total Cash	\$25,151.11
▪ A/R	\$9,200

- The October detailed financial statement was sent to all board members earlier this month.
- Significant Revenue included

**LA Chapter of HIMSS
Board of Directors**

- \$ 2,987.43 Vendor/Sponsor Fees
 - \$ 1,710.00 Registration Fees
 - Significant Expenses included:
 - \$ 7,498.30 Conference Expenses
 - \$ 894.92 Board Expenses for Conference
 - Errol is expecting Roy Hebert to send in the HIMSS National Financial Review done this week. It is due to HIMSS by November 15. We need to discuss as a board setting up a non-officer committee for conducting next years financial review.
 - Susan has offered to do the secondary monthly bank account reconciliation for the Chapter. Errol has forwarded Susan the information for July and once that is completed he will forward September and October.
 - Errol will start sending out reminder notices to the conference sponsors/exhibitors that have not yet submitted payments. Of the \$9,200 in A/R only \$4,100 is outstanding from the vendors. The remaining balance should be coming from Telusys for online payments within the next week.
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- Claudia/Jeanie to call Roy Hebert to finish a financial review for HIMSS
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5. Technology - Bach Nguyen –Website (report not given)
 6. Program Chair - Terry Evans-Update
 - a. For new board members – invite known active participants such as Ms Kennedy
 - b. As a benefit for being a board member, perhaps LAHIMSS pays for part of HIMSS travel. Even put their name in a hat and pull for travel funds.
 7. Sponsorship – Keith Schexnayder (report not given)
 8. Membership – 180 members per Chris Williams and he will check on students for socials
 9. Advocacy
 - Dr. Flake
 - Social update
 10. Communication
 - Paul Kirk
 - Save the Date for Social Event
 11. Newsletter – need articles
 - Susan

No Conference Call December

Next Conference Call January 18, 2007