

**LA Chapter of HIMSS
Board of Directors**

**Meeting Agenda
January 16, 2009
Conference Call 2:00pm**

- ✓ Jeanie Berg Dr. Edwin Bonilla Sonja Wiley-Patton, Ph.D ✓ Claudia Blackburn ✓ Sue Rachuig
✓ Angela Kennedy ✓ Errol Labat ✓ Paul Kirk ✓ Terry M. Evans Dr. Larry Flake
- Keith Schexnayder Chris Belmont Chris Williams Robert Clowers

President's Report - Jeanie Berg

- o Date for Social Event will be March 5th. Based on 50-55 people based on 15-20 students from Phil Calluiet per Errol. Facility to be the Alumni House in Lafayette. Four is too many speakers from our Monroe experience. Terry to find 3 speakers/sponsors.

Southern Regional

- Houston, Fort Worth, Mississippi and LAHIMSS are working on www.himssregional.com posted Southern Regional. You can register now and "pay with check" in order to not pay online (or in the future).
- \$65/night, 100 room block.
- They offered professional banners and Angela needs a camera ready logo for that. Errol to send the image to Gary.
- Sponsors-Keith/Terry.
- Communication- Paul to remind everyone that registration is open and he will include the link.
- Speakers-Becky, Angela and Jeanie.
- Registration has been put on the Web site.
- Angela and Jeanie went through food with Gary and expect good pricing to finalize.
- For badging, Terry will contact ID Group (John).
- Dallas will work the registration table.
- Jeanie will send out a list of tasks needed during the conference such as working different tables or in the band (and moderators?)
- Terry can train CPHIMSor the Himss regional conference depending on number of attendees registered. Terry's band will play for the HIMSS REGIONAL Conference.

National HIMSS

- Support from HIMSS National started in January so they will give us assistance.
- Secretary's report - (a) Claudia will pass out female shirts at the March meeting (b) Claudia will get the stand up LAHIMSS partition from Dallas (c) All minutes are current on the www.lahimss.org website
- We are up to 126 members

General Business

**LA Chapter of HIMSS
Board of Directors**

December Financial Report - Errol

▪ **Income & Expense Summary**

| | December | YTD |
|--------------|-----------------|----------------|
| Revenue | \$ 62 | \$ 1,674 |
| Expenses | <u>(120)</u> | <u>(2,598)</u> |
| Gain/ (Loss) | \$ (58) | \$ (924) |

▪ **Cash Account Summary**

| | | |
|----------------|---------|---------------|
| Dec. Statement | (12/19) | 26,755 |
| Nov. Statement | (11/24) | <u>26,779</u> |
| Gain / (Loss) | | \$ (24) |

▪ **Current Balances (01/15)**

| | |
|------------------|--------------------|
| Checking Account | \$ 9,248.84 |
| Savings Account | <u>\$17,446.56</u> |
| Total Cash | <u>\$26,695.40</u> |
| A/R | \$1,500 |

- The December detailed financial statement was sent to all board members earlier this month.
- Significant Revenue included
 - None to report this month
- Significant Expenses included:
 - \$ 70.00 Two months of Telusys charges
- Errol reported we have received our first attendee registration and first sponsor (Silver Tuba) Secure Data, for the regional conference. Secure has been invoiced because the selected to pay by check.
- Errol spoke with Roy Hebert about the 2005 tax return filed under the wrong number. Roy advised that we just keep our records in the vent we get audited or receive an inquiry. He said we should notify the US Department of Treasury that the incorrect Identification Number should be closed out. Errol need to contact Treasury to find out what is required to do so.
- After speaking with Roy regarding revenue/expenses for the regional he recommended that all revenue and all expenses be recorded through the LA Chapter and once everything is settled we cut checks to the other chapters (recorded as an expense for LA) for their cut of the net revenue.
- Errol is researching two web maintenance charges in December with Telusys support representatives. Bank statements show that we were current and had paid every month during 2008.

Meeting Wrap Up

- Action Items for next meeting

**LA Chapter of HIMSS
Board of Directors**

- a. Please join the Tuesday 3pm calls on the conference
- b. Please register for the conference

- Meeting's Dates

| Board Meeting | | |
|----------------------|----------------------|-----------|
| Date | Place | Time |
| Feb. 20, 09 | Conference call | 2:00-3:00 |
| March 5, 09 | Lafayette Louisiana | evening |
| March 20, 09 | Conference call | 2:00-3:00 |
| April 17, 09 | Conference call | 2:00-3:00 |
| May 14,15, 09 | Southern Regional | TBD |
| June 19, 09 | Face to Face Meeting | TBD |